

Library Trustees Meeting minutes ~ Wednesday, June 13, 2018

Attendees: Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (voting members)

Betsy Perry/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

Call to order: 3:30 pm

The minutes of the previous meeting were unanimously approved by the members of the Board with an amendment to correct the call to order from 3:30 to 3:42pm.

The Trustees unanimously approved Lisa Kane as Chair of the Board and Joanne Geneva as Secretary for the coming year. Aidan Heffernan will remain a voting member.

Youth Services Report:

Children's Services

Professional Development:

- 5/22- MLA Conference
- 6/11- Staff Day

Past Programs and Attendance Numbers:

- In May, we had 23 children's programs with a total of 250 people in attendance.
- I have made my annual Summer Reading School Visit (6/1 Elementary school, 6/8 Simonian Center) and we had the 3rd graders visit us last week as part of their Sutton Town project.

Upcoming Programs:

Storytime:

- Summer Storytime: Every Thursday (beginning next week) at 10:30 until 8/23 (ages 1-5) (Shannon reports that Baby Storytime is on hiatus due to summer programming)
- Storytime at the Bank: June 18 and July 2 at 10:30 AM (ages 1-5)
- You & Me Book Club: Wednesday, June 20 at 3:30 PM. We will be discussing Peter Brown's, *The Wild Robot*

Guest/Performers/Events:

- Music and Movement with Deb Hudgins: Monday, June 18 at 10:30 AM (ages 1-5)
- Free Movie Friday: June 22 at 4 PM. Showing: Rock Dog (all ages)
- Crafternoon: Every Tuesday and Thursday, from 1-5 pm 6/26-8/16 (all ages)
- Magic by Scott Jameson: Tuesday, June 26 at 6 PM on the Common (all ages)
- Kidding Around Yoga with Nichole: Thursday, June 28 at 5:30 PM (ages 4-7)
- Free Movie Friday: July 6 at 2 PM. Showing: Tad the Lost Explorer and the Secret of King Midas (all ages)
- Todd Goodwin (Master Storyteller): Tuesday, July 10 at 6 PM on the Common (all ages)
- Sciencetellers Present Wild West: The Mystery of the Golden Piano: Thursday, July 19 at 6 PM on the Common (all ages) [A question was raised about a rain location for events on the common - Shannon responded that she usually books the upstairs meeting room in the Town Hall but that she is also checking into the possibility of using the First Church basement for some of the dates.]

Lego Club Meetings

- Tuesday, June 19 at 4 PM
- Wednesday, July 11 at 2 PM
- Wednesday, July 25 at 2 PM

Tween/Teen Services

Past Programs and Attendance Numbers:

- In May, we had 3 teen programs with 14 people in attendance.

Upcoming Programs:

- **Evil Genius:** Session 1 starts Wed. 6/27- 7/25 (no class on 7/4). There will be a morning group at 10:30 and afternoon group at 3:30. Each session is 90 min long. (ages 8-13) A second session will be offered starting in July.
- **Evil Masterminds:** Starts Fri. 7/13-8/3 There will be a morning group and afternoon group. Each session is 90 min long. (Had to have taken Evil Genius)
- **Shake and Make:** Monday, July 9 at 4 PM (ages 10 and up, only 2 spaces left!)
- **Intro to Cover Letters, Resumes, and Job Applications for Teens:** Tuesday, July 10 at 4 PM (pre-registration is required)
- **Rock your Interview:** will take place two weeks after the Cover Letters... program.

Shannon reported that the mid-point report for the Osterman Grant has been filed as required. She also reminded the Board that in order to apply for next year's Osterman Grant we must have a new topic which must fit into their mission statement guidelines. The Trustees requested a copy of the Osterman Grant information in order to help with topic ideas.

Director's Report:

	Adult Programs	Number of Participants
July 2017	5	47
August	8	74
September	8	63
October	10	75
November	6	42
December	4	22
January 2018	10	105
February	8	63
March	12	93
April	7	67
May	11	90

June		
July		
Fiscal year		

Meetings attended:

6/1 C/WMARS Exec. Committee, C/WMARS

6/5 Department Heads, Town Hall

Adult programs:

Upcoming:

These are all in addition to book groups, writing

July:

Pebble Art

- Tuesday, July 10 at 11:30 am
- Tuesday, July 17 at 6:30 pm

Create Unique Greeting Cards

- Thursday, July 12 at 6:30 pm at UniBank 146 North

Boxwood Wreath Craft

- Tuesday, July 31 at 6:30 pm
- Tuesday, August 7 at 11:30 am

Hand Lettering Illuminated Bookmark

- Thursday, July 19 at 6:30 pm at UniBank 146 North

Stamping Bookmark and Card

- Thursday, July 26 at 6 pm UniBank 146 North

Crowes Pasture concert

- Saturday, July 21 at 6 pm on the Common

Murphy Academy of Irish Dance Performance

- Saturday, July 28 at 5 pm on the Common

Tony Gahan Concert

- Saturday, July 28 at 6:30 pm on the Common

Friends:

Art Festival and Book Sale were Saturday, June 9. The Friends cleared about \$1800. For the day between the book sale and art festival. We ended up with about 9 boxes to go to Better World Books. More Than Words picked up the remainder of the materials on the morning of June 12.

Staff:

Staff Day was very nice. The Friends bought us lunch from the Center Store and dessert from the Cake Shoppe and also provided pastries and bagels for breakfast. We had several different training modules and staff building activities. The day culminated in a two hour readers advisory workshop by Leane Ellis, Reader's Advisory Specialist. We also welcomed five volunteers for our delivery service to the program so they will be better able to help patrons with choosing materials.

I will be interviewing for the vacant page position this week and next.

Misc:

Evergreen update went fine. There are still bugs being worked out but this is always the case.

Summer Reading starts Monday, June 25 and runs until Friday, August 17

OverDrive magazines: Will start on July 1. There is simultaneous use. The back issues remain available in your collection for circulation. You have the option to remove them. For example, if you start in July, by September you will be able to circulate Sep, Aug and July issues.

There will be 100 titles in the magazine collection. OverDrive is still working on publisher agreements so not all 100 will be available on July 1st, but they will add them as available. The title list should be available by next week.

Wandoo reader update- will impact next summer's Reading program:

MLS & MBLC have decided not to renew our contract with Evanced for the Wandoo contract that expires in April 2019. Nor will we be requesting proposals for an alternative product. We have made this decision for a number of reasons, including feedback from libraries and the diverse needs of libraries across the Commonwealth. We are committed to supporting our current users however, and we are exploring the possibility of statewide discounts on products for you to choose from with grant funding to supplement the costs to libraries in need. We hope that the ability to choose the right product for you and your community will be a better fit than providing one platform for everyone.

What does this mean for you?

MLS & MBLC will not be funding one statewide registration & reading tracking software.

Individual libraries will be able to choose from several selected vendors who will offer statewide discounts.

Libraries may apply for grant funding to supplement the cost of their chosen product. Our goal is to have that information available in September 2018.

You may continue to use Wandoo until April 2019.

What is not changing?

The partnership between MLS, MBLC and the Bruins. Our organizations will continue to work together to bring you materials (bookmarks, certificates, etc.) and opportunities for Bruins events and prizes.

Our participation in the Collaborative Summer Library Program (CSLP). We will still provide membership to CSLP, which gives you materials and access to summer resources, including the theme and associated artwork.

Our commitment to our member libraries. We will still offer workshops, webinars, and assistance throughout the summer and the whole year.

Homebound delivery will launch July 2. The volunteers are signed up, getting their CORIs (thanks to Michelle

at the Senior Center), and being trained. We are just finalizing the forms.

Front door: might be installed next Tuesday morning 6/19

Town Beach passes for Marion's Camp are available for sale at the library.

The Library is on the Selectman's calendar for next Tuesday's meeting. Betsy and Lisa plan to report on all the various events and programming that will be offered this summer.

Old/New Business:

The Trustees made a suggestion to advertise that the library can get books/materials for patrons from CWMARS even if we don't own them in our home collection.

The **Director's annual review** took place at the end of the meeting. Betsy's review was very favorable. It was stated that a valiant effort was made toward the funding and approval of a new library building even though the final outcome was disappointing. Betsy was commended for all of the new and creative programming that was and is available for patrons.

It was suggested that Betsy be more proactive in advertising programming going forward.

Betsy's overall review score was 4.2 which is an above average score.

Upcoming Meeting Dates: July 23, 2018 @ 12:30 pm

Next Meeting Agenda Items:

1. Youth Services Report
2. Director's Report
3. Old/New Business

Adjournment: 4:14 pm